

## NOTIFICATION TO ADULTS DRIVING PRIVATE VEHICLES

Volunteer's Name: \_\_\_\_\_

Thank you for volunteering to transport \_\_\_\_\_ students in your private automobile from

Grace Valley Christian Academy to \_\_\_\_\_ on \_\_\_\_\_  
*(destination)* *(date)*

between the hours of \_\_\_\_\_ to \_\_\_\_\_.

We want to inform you of the following:

1. Each vehicle shall carry liability insurance limits of at least \$50,000 per person and \$100,000 per accident, and property damage liability limits of at least \$50,000.
2. The Academy's liability insurance does not cover damage to your vehicle.
3. The Academy's liability insurance coverage is secondary—your private insurance is primary and will be subject to first claim.
4. Each driver of a private vehicle must have a valid California Driver's License.
5. Passengers who are students must have the written consent of parent/guardian.
6. Vehicle must be registered in California and in proper mechanical condition.
7. No financial payment by the academy shall be made for pupil transportation provided in a private vehicle.
8. The number of passengers to be transported in any one automobile shall not exceed eight (8), including the driver, and must be equipped with the same number of seatbelts in the vehicle.
9. The driver and all passengers must wear seatbelts.
10. **If this is the driver's first time driving for a school event, a valid copy of your automobile insurance and California Driver's License must be given to the office with this form.**

Please sign below indicating that you understand these minimum requirements and that you recognize the personal implications and responsibilities of the trip and return this notification to the school office.

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Driver's Signature \_\_\_\_\_ Date \_\_\_\_\_

CA Driver's License # \_\_\_\_\_ Expiration \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_